



अखिल भारतीय प्रबंधन एवं कौशल विकास संस्थान

All India Institute of Management & Skill Development

(Under the aegis of PSJPVS, Established under the S.R. Act 1860, Government of UP)
Affiliated to BSS, NDA Established in 1952 by the Planning Commission, Government of India

Bahadur Nagar, Ganjdundwara, Kasganj-207242, U.P

Email: aiimsd.hk1@gmail.com, Website: -www.aiimsd.org

Mobile: 09458697849, 09458697850, 09458697851

Advertisement for the different posts

Advt. No.AIIMSD/18-19/ADMN/01

All India Institute of Management & Skill Development (AIIMSD) under the aegis of EIBDI which was established under the S. R. Act 1860, Government of U.P. is one of the premier institute conducting diploma, certification courses and training in various programmes, having a nation-wide network with whole hearted and continuous support of eminent industrialists, management professionals and industrial relations / HRD Experts. All the prevailing context of aggressive and excellent quality system by industries, high quality products/services and economy in manufacturing, there is an acute shortage of right quality personnel. AIIMSD, objective is to bring out knowledgeable, effective and trained quality / management personnel through short-term Job Trainee courses. All India Institute of Management & Skill Development is designed to train candidates at supervisory, managerial and lower skill levels in the principles and practices of skill development, Food technology, Plant tissue culture, Bio-fuel technology, Hotel Management, Food Production, Food and Beverage Service, Financial Management, and related crafts so as to provide qualified and technical personnel for the Hotel, Catering, and Bio Fertilizer production industries etc.

Applications are invited for the ABPKVS/Dr.MKIAS below mentioned posts.

S.No	Name of the Post	Remuneration (During Training)	No. of Posts	Age	Essential Qualification and Experience
1	Skill Development Training Officer(Trainee)	7600-34800	72	18-35	Master degree in any discipline or equivalent Or Bachelor degree in any discipline with one year experience in similar field
2	Skill Development Officer(Trainee)	6600-20200	153	18-35	Bachelor degree in any discipline with

					computer knowledge
3	Skill Development Assistant(Trainee)	5200-18200	203	18-35	12 th in any stream
4.	Education Development Manager(Trainee)	6600-20200	93	18-35	Bachelor degree in any discipline with computer knowledge
5.	Admission cum Training Officer(Trainee)	5200-18200	171	18-35	12 th in any stream& experience in similar field or Graduate in any stream
6.	Teacher/Lecturer(Trainee)	Salary are depends on the candidates performance & experience, good salary for deserving candidates.	15	18-35	Graduate/PG in any Stream/HM /Paramedical/Education /Life Science.
7.	Office Assistant (Trainee)	As above (S.N.6)	7	18-35	12 th in any stream& Adequate knowledge of accounts & Computer
8.	Counselor (Trainee)	As above(S.N.6)	5	18-35	Graduate in any Stream& good communication skills
9.	Security Guard(Trainee)	As above(S.N.6)	5	18-35	10 th
10.	Office cum Lab Attendant	As above(S.N.6)	5	18-35	10 th
11.	Principal	As above(S.N.6)	3	18-35	Post Graduate in Education, Life Sciences, & Min. 3 years of Experience.

How to apply: -

Offline Mode:-for Job Trainee programme Candidates need to apply on prescribed application form available in the office of AIIMSD& attached with this advt. on payment of 300/-(Processing Charge/Exam fees , non- Refundable) pay online through Net Banking, Debit/Credit Card, Paytm, Phone Pay. The Application form and Instructions can be downloaded from the Organization's website www.aiimsd.org, or pay fees by off-line mode by deposit cash directly in the Bank Account, Chaque/Demand Draft(DD) should be in Favour of “**AKHIL BHARTIYA PRABANDHAN EVAM KAUSHAL VIKAS SANSTHAN (ABPKVS)**” Payable at Patiyali, Kasganj, U.P.

The applications complete in all respect should reach at –

To,

The Secretary,

अखिल भारतीय प्रबंधन एवं कौशल विकास संस्थान

All India Institute of Management & Skill Development

Bahadur Nagar, Ganjdundwara(Chirola), Distt. Kasganj. -207242 (U.P).

Online Mode:-Interested candidates with relevant qualification and experience may also apply online form available at website. www.aiimsd.org & send their CV along with application form and passport size photograph and scanned copy of their certificates to: - hrd.aiimsd@gmail.com, or secretary.aiimsd.02@gmail.com

Exam/processing fees of Rs.300/-pay online through Net Banking, Debit/Credit Card, Paytm, Phone Pay or may also deposit cash directly in the Bank Account.

Study Material fees for Written Exam: - 200/- (Depends on the Candidates)

Note:-Organization reserves the right to increase or decrease any post.

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM:

1. One copy of latest colored passport size photograph should be pasted on the application form & three separate photographs send with the application.
2. Photocopy of essential qualifications and above /diploma/degree/ Experience/Cast should be attached with the application form.
3. Three envelopes with the ticket of Rs.45/-each.

For more detail please visit our **Website www.aiimsd.org**

Selection Method:-

1. Candidates will be selected on the bases of written Test/Interview/Merit& experience bases.
2. Written test will be in one phases (1st objective, if written test conduct).
3. Only Selected/shortlisted candidates will be called for the Interview & the document verification at place and date notified by the AIIMSD, at their own expenses.
4. Mere eligibility does not confer any right upon the candidate to be called for personal Interview. The AIIMSD reserve the right to short list amongst eligible candidates applied for job Trainee, in case applications are received in huge number.
5. Selection will be totally based on the merit of written test or interview/counseling.

Last Date:

6. Applications are invited throughout the year, till the seats are not filled. Applications received will be scrutinized regularly and Candidates with relevant qualification and experience will be shortlisted &called for interview or written test. Merely fulfilling essential qualification does not make the candidate suitable to be called for written test/ interview.
7. Management reserves the right to select or reject any application without assigning any reason.

Communication:-

Mention of e-mail ID & contact no. of candidate, applying for Job Trainee, is Compulsory. Application without valid e-mail ID & contact no. shall be rejected as all communication in this regard to all eligible candidates shall be made by the AIIMSD through e-mail or contact no. only.

It is duty of the Candidate to visit regularly his/ her e-mails& Website, as all information connected with subject matter shall only be sent by the AIIMSD on e-mail ID only, provided by the Candidate in appended Form. No separate Communication by Post/ Courier shall be made by the AIIMSD in this regard.

All vital information regarding personal interview and selection etc. to the candidates will be notified on the notice board of AIIMSD and may be placed on our website: - www.aiimsd.org (if possible but not mandatory)

GENERAL TERMS & CONDITIONS FOR CANDIDATES:-

1. Self-attested copies of educational qualifications, experience, age certificate, income certificate of parent /guardian, cast certificate if any other. Should be attached with the application. Original certificates are required to be produced at the time of interview.
2. Candidates are advised to carefully read the full advertisement for details of educational qualification and other eligibility criteria before send of application.
3. Incomplete application form i.e. without proof of age and the minimum required qualifications, experience will be straight way rejected without entering into any correspondence.
4. The eligibility of candidates with regards to qualifications only to be determined on date.
5. Organization reserves the right to fill up or not to fill up any post.
6. Candidates can apply for more than one post will have to submit separate application for each post.
7. The organization takes no responsibility for any delay in receipt or loss in postal transit of any communication.
8. Application can be sent only by registered post, Email & speed post.
9. Application submitted on any other format will not be accepted.
10. Application that are not in conformity with the requirements indicated in this advertisement/ incomplete application will not be entertained.
11. The organization reserves the right to reject any application without assigning any reason whatever. Canvassing in any form or bringing of any influence, political or otherwise, will be treated as a disqualification.
12. The admission/selection process can be Postponed/suspended/ terminated without any prior notice assigning any reason at any stage.
13. Organization will not be responsible for any injuries/ fatalities sustained by any candidate during written test or otherwise.
14. The candidates in their own interest are request to retain a photocopy of the Application Form, Admission Card and Attendance Slip for record.
15. These jobs are for U.P. state only but other state candidates can also apply for the desired posts.
16. For any clarification(s), you can contact over send E-mail to hrd.aiimsd@gmail.com Please mention the Post name on the Envelope.
17. All educational professional and technical qualification should be from a recognized board/university. The experience requirement specified shall be experience acquired after obtaining the minimum educational qualifications required for the post.
18. Persons working in government or public sector undertaking should produce 'No Objection Certificate' at the time of Interview.
19. Candidates with relevant qualification and experience will be allowed for interview.
20. No TA/DA will be paid for attending the written test/Interview/joining.
21. Interview/written test will be based on General knowledge and respective project work.
22. Candidates should be in possession of all original certificates/document and acknowledgement Slip/Call later at the time of interview.

Application Form



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APPLICATION FORM

(Please fill up separate form for each Job Trainee)

PHOTO
Please paste
recent original
Photograph.
Do not stapler

Post/S.No.....Fees details.....

Post applied for.....

IDENTIFYING DATA:

1. Name in full (in block letters) Dr./Mr./Ms.....

2. Date of Birth.....3. Father's/Husband's Name.....

*4. Mailing Address.....

.....

.....Pin Code.....

Tel. No.....Mobile No.....E-mail.....

5. Permanent Address.....

.....Pin Code

6. Marital Status.....7. Nationality.....

8. State of Domicile.....9. Do you belong to SC/ST/OBC/PH?

If selected for appointment after training, what notice period would you require for joining the job?

.....

Preference for Job District Choose after training if selected:

1.....2.

3.4.Any where in U.P.....

Educational Qualification:

Examination/Degree	Subject (s)	Percentage of Marks/ Final Grade	Name of College/ University/Board	Passing Year

Details of Employment: (in chronological order starting with the most recent)

Institution	Designation	Period		Nature of Duties	Basic salary last drawn and pay scale
		From	To		

Experience: Teaching.....Years, Research (excludingM.Phil./Ph.D.research)year

Total: years

(Note: Please ensure that the periods of teaching and research experiences claimed do not overlap.)

Declaration:

I affirm that the information given in this application is true and correct, if at any stage, it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected and my employment terminated if selected for job after training

I also understand that if I do not fulfill the eligibility criteria as required by ABPKVS, ABPKVS shall be at liberty to reject my application, without any written communication in this regard.

I have read and understood terms & conditions in the advertisement given by the ABPKVS.

Place:.....

(Name & Signature of Applicant)

Date:.....